# How to add your gallery to WACC Visual Persuits

• Asuuming you know how to login



## Wodonga-Albury Camera Club

					David Skinner	Logout
Home	Organization	Competitions	My Account	Help		
Welcome to Wodonga-Albury Camera Club						

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**Click on My Account, then My Galleries** 

### **Manage Galleries**

Use the "spin down" indicator in the left column to expand the tree items to view sub-categories and galleries. Only Content Managers and Administrators can create, update, or delete categories for galleries.

To create and use Galleries with images from multiple members, please read the <u>Help</u> topic on this subject.

Galleries can be embedded into custom pages, events, the Membership Information page, and the Home page. Paste the embed gallery text displayed for your gallery into the location where you want the gallery to appear. Gallery positioning is based on options set for the Gallery.

Video on How to Create and Manage Galleries

	Title	
•	<b>Gallery Categories</b> This includes galleries that did not specify a category.	Add New Gallery

## **Click on Add New Galleries**



Duration	Specify the number of seconds for image being displayed.	Change
Sequence	Galleries within this category are sorted by sequence and then by Gallery Name.	options as you desire
Options	<ul> <li>Display Image Titles</li> <li>Display Authors</li> <li>Display Author Image Ids</li> <li>Display any available metadata (EXIF)</li> <li>Display captions or image notes, such as competition awards</li> <li>Allow the display of author watermarks on larger gallery images</li> <li>Display Gallery Description</li> <li>Display the Name of the Gallery Creator</li> <li>Start gallery on a random image and auto-repeat the gallery</li> <li>Automatically start sequencing through the gallery images</li> <li>Display thumbnail images along with the larger gallery images. Consider unchecking this option for galleries embedded in pages, such as the Home page.</li> <li>Position an embedded gallery to the top left side of the page.</li> <li>Float an embedded gallery to the top right side of the page.</li> </ul>	Check off as you require



#### **Images in this Gallery**

#### Sample

Drag and drop your existing images into your desired sequence by grabbing the title bar above an image. You cannot drag and drop new images onto this page and must use the buttons instead.

The images are laid out in sequence in rows from left to right. Use the "X" in the title bar to remove images from the Gallery. You must click the "Save Updates to Image Sequence" button below to save your changes.



Click Upload Images into this Gallery to enter images from your computer files



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Organize - New folder		•	•
<ul> <li>Sharing - Rita &amp; David</li> <li>OneDrive</li> <li>Pictures</li> <li>This PC</li> <li>3D Objects</li> <li>Desktop</li> <li>Documents</li> <li>Downloads</li> <li>Music</li> <li>Pictures</li> </ul>	✓ Flinders Ranges at Dusk.jpg	Lakeside         dreaming.jpg	
File name: Flinders Ran	ges at Dusk.jpg	<ul><li>✓ All Files (*.*)</li><li>Open</li><li>Ca</li></ul>	ancel
<ul> <li>Flinders Ranges at Dusk.jpg</li> <li>Select</li> </ul>	ed 'Sample'.		
<ul> <li>Flinders Ranges at Dusk.jpg × Remove</li> <li>Select</li> </ul>	a campici		
Return to Gallery without adding imag	es to the gallery		
save images and Proceed to Edit Page			

#### Select your image(s) and click Open

#### Wait for the dot to go green

Click Save Images and Proceed to Edit Page

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identify the image within the author's

If a Sequence Name is present, your image will be placed into an Image Sequence. Clear the name or set the Image Number to zero to remove the image from an Image Sequence. Each image within an Image Sequence must be numbered sequentially.

The titles for images in a sequence will be altered automatically when viewed to include the sequence number, but NOT the name of the sequence. You can control where the sequence number is inserted into a title by coding "[]" or "[2 of 3]" into you title. The actual numbers will be inserted in that location instead of at the end of the title.

Sequence Name:	
Image Number within Image Sequence:	0

Nhen you click the button below your changes will be saved. You w	ill then return to the page
vhere you started your upload.	

Author's image id:

collection.

Save any changes and return to the original page

You get a chance to edit before you save, follow the options to make edit changes (if any) Then click on Save any changes and return to the original page



Click Return to Gallery List, or the other buttons appropriate to adding more images, where you continue to come back to this screen and finally return to Gallery List



#### Use thes buttons as required

Use these buttons to view your images or make edit changes